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SELFIE-based ACTION PLAN

School : ...
School Year : 2020-2021
School Principal : ...
Program Coordinator : ...

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Table of contents

A. PREPARATION.....	2
B. DESIGN.....	4
C. DEVELOPMENT	5
ACTION 1	5
ACTION 2	7
D. EVALUATION	9



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A. PREPARATION



Members of the coordinating team responsible for the design, monitoring and evaluation of the Action Plan.

SCHOOL COORDINATING TEAM



Describe current state of digital strategies and practices.

REVIEW OF SELFIE OUTPUTS



Identify SELFIE areas and selected items to address.

PRIORITIES & GOALS





Supporting material indicating the outcome of means and methods used for further investigation.

(e.g. Results derived from focus groups, discussion panels, questionnaires for teachers and/or students, idea boxes, etc.)

ADDITIONAL MATERIAL

- ...
- ...
- ...



B. DESIGN



#	PRIORITIES	GOALS	ACTIVITIES
1	SELFIE Area(s) ... SELFIE Item(s) ...		
2	SELFIE Area(s) ... SELFIE Item(s) ...		
3	SELFIE Area(s) ... SELFIE Item(s) ...		
4	SELFIE Area(s) ... SELFIE Item(s) ...		



C. DEVELOPMENT

ACTION 1	
OVERVIEW	
Priority:	<i>SELFIE Areas & Items identified as requiring action</i>
Goal:	<i>What do we want to achieve?</i>
Activities:	<i>What needs to be done?</i>
Time Frame:	<i>When will the activity be ran and completed?</i>
ANALYSIS	
Assigned responsibilities:	<i>1) Who is responsible for the implementation of each activity? 2) Who facilitates the enactment of each activity? 3) Who oversees implementation of the activity?</i>
Resources:	<i>Which resources will be needed?</i>
Success criteria:	<i>What are the expected outcomes of the activity?</i>



**Monitoring
& Evaluation
means:**

*What tools and methods are used
to monitor and assess progress
made towards achieving the
goal(s) of the action?*

EVALUATION

Participants:

**Reflective
comments:**

- a) To which extent were the
activity goals achieved?*
- b) How did teachers and students
perform their roles?*
- c) What strengths and weaknesses
were identified during the
activity?*
- d) What worked and what did not
work?*
- e) What were the teachers' and
learners' views regarding the
changes observed in relevance
with the goal(s) of the activity?*
- f) Are there any suggestions for
improvement?*

**Collected
evidence:**

*What evidence were collected
regarding the enactment and
evaluation of the activity?*
*(e.g., Lesson plans, presentations,
websites, students' artefacts,
questionnaires, photos, videos,
etc.)*



ACTION 2

OVERVIEW

Priority:

Goal:

What do we want to achieve?

Activity
Description:

What needs to be done?

Time Frame:

*When will the activity be ran and
completed?*

ANALYSIS

Assigned
responsibilities:

- 1) *Who is responsible for
the implementation of
each activity?*
- 2) *Who facilitates the enactment
of each activity?*
- 3) *Who oversees implementation
of the activity?*

Resources:

Which resources will be needed?

Success criteria:

*What are the expected outcomes
of the activity?*

Monitoring
& Evaluation
means:

*What tools and methods are used
to monitor and assess progress
made towards achieving the
goal(s) of the action?*



EVALUATION

Participants:

Reflective
comments:

- a) *To which extent were the activity goals achieved?*
- b) *How did teachers and students perform their roles?*
- c) *What strengths and weaknesses were identified during the activity?*
- d) *What worked and what did not work?*
- e) *What were the teachers' and learners' views regarding the changes observed in relevance with the goal(s) of the activity?*
- f) *Are there any suggestions for improvement?*

Collected
evidence:

*What evidence were collected regarding the enactment and evaluation of the activity?
(e.g., Lesson plans, presentations, websites, students' artefacts, questionnaires, photos, videos, etc.)*



D. EVALUATION

After the completion of all actions

Participants:
Reflect on the progress made: <i>What progress has been made with respect to all the area(s)/item(s) within the SELFIE tool?</i>
Evaluate the overall SELFIE PTK process: <i>The coordinating team could seek feedback from those who actively participated in all steps of the SELFIE PTK and other relevant stakeholders.</i>
Additional material: <i>Supporting material indicating the outcome of means and methods used for evaluation after the completion of all actions. (e.g., Feedback from school staff, parents, School Ephorate, School Inspector, students; SELFIE Report results etc.)</i>



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